

Hello Applicant,

## Welcome to the 2026 Build OC Application

The application contains four pages, including:

- **Organization Information:** Basic and brief details about the organization.
- **Contacts:** Contact information for the primary point of contact for this funding request, as well as the organization's leader, if different. If the work is fiscally sponsored, also share the primary point of contact at the fiscal sponsor organization.
- **Funding Request:** Basic and brief information regarding the funding request.
- **Review & Submit:** Review your answers before submitting.

In preparation to apply, have ready the:

- Organization EIN, address, website, and social media handles
- Names, titles, email addresses, and phone numbers of request contacts
- Project description, budget, and other existing documents on the project

A few application features:

- To navigate through the application, use the menu on the right.
- You may save and come back to a started application before submitting.
- You are able to flag steps during the application process as reminders to review before final submission. All flags will need to be reviewed prior to submitting.
- Submitted applications can be printed.

Important Reminders:

- Organizations may submit only one application for the Build OC fund
- Organizations that received a Build OC Fund grant in 2025 are ineligible to apply
- **Applications must be submitted through the Grantee Portal by 5:00pm PST on Friday, April 10, 2026.**

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For questions during the Build OC Fund Application process, there are two options:

1. Use the Comments feature available on each of the pages. Look for the chat icon on the left side of the screen.
2. Email us at [buildoc@samueli.org](mailto:buildoc@samueli.org) (mailto:buildoc@samueli.org).

Visit the Samueli Foundation website for the Build OC Fund Guidelines (<https://www.samueli.org/for-grantseekers/buildoc/>) and other helpful resources for completing this application.

## Organization Information

### \* **Organization Name**

If this organization has a fiscal sponsor, add the organization's name here and there will be a field later to enter the fiscal sponsor's name.

### \* **Organization Mailing Address**

This may be pre-populated with the address on record with the IRS. Feel free to update the fields accordingly.

### \* **Organization Website**

If the organization does not have a website, type "N/A."

### \* **Organization Mission**

Please target 150 words or less.

### \* **Organization Status**

### \* **Organization Budget, Current Fiscal Year**

### \* **Organization Budget, Previous Fiscal Year**

### \* **Has this organization previously received funding from the Samueli Foundation?**

### \* **Indicate which Orange County city the organization serves the most residents from.**

### \* **What are additional Orange County cities being served by this organization?**

If the organization serves the entire county, select "All County."

If the organization does not serve additional cities than the primary city selected above, select "None."

**\* What is the primary focus area of this organization's mission?**

Select the option that best describes the organization as a whole, not necessarily what describes this specific funding request.

If you do not see a particular focus area, select "Other" and add the focus area.

**If other, please specify**

Please target 10 words or less.

**\* What additional focus(es) does the organization center?**

If there are no additional focuses, select "None."

If you do not see a particular focus area, select "Other" and add the focus area.

**If other, please specify**

Please target 10 words or less.

**LinkedIn**

**Instagram**

**Facebook**

**X**

**Other Social Media**

Such as TikTok, Bluesky, etc.

**Contacts**

**\*Request Primary Contact**

Primary point of contact for questions and updates regarding this application.

**Chief Executive Officer / Executive Director**

If different from above.

# Funding Request

**\* Name of Capital Project**

**\* What is the primary Orange County city being served by this funding request?**

**\* What additional Orange County cities will be served through this funding request?**

If this funding request will benefit people throughout the county, select "All County."

If there are no additional cities served, select "None."

**\* What is the primary focus of this funding request?**

If the focus area for this request is not listed, select "Other" and add the focus area.

**If other, please specify**

**\* What are additional focus(es) of this funding request?**

If there are no additional focuses, please select "None."

If additional focus areas of this request are not listed, select "Other" and add the focus area.

**If other, please specify**

**\* Build OC Category**

Choose the primary goal of this funding request.

- **Equipment:** Major equipment as part of a larger capital project
- **Renovation:** A significant revamp to an existing facility or outdoor space or to maintain or repair existing historic structures
- **Repair:** Maintenance or repair of a facility or outdoor space
- **Last mile funding for new construction:** Less than 10% of total costs remain for a new building or an addition to an existing building

**\* Tell us about the capital project. What do you plan to do and why? Why is this project a priority for your community?**

Please target about 300 words.

**\* Does the capital project meet the relevant requirement below, based on the project category?**

- **For new construction projects:** 90%+ of the project's costs have already been raised (e.g., committed funding, pending funding) and you are now seeking last mile philanthropic funding. You own the land, have site control, or are in the process of securing site control.

- **For building expansion or renovation projects:** You own the building or hold a longer term lease, or are in the process of securing a long-term lease of at least 7 years.
- **For open space projects:** You own the land, have site control, or are in the process of securing site control.

**\* What stage of execution is the project currently in (e.g., planning, construction, fundraising/financing, near completion, completed with additional fundraising, etc.)? What is the anticipated date for project completion?**

Please target up to 150 words.

**\* What meaningful milestone (groundbreaking, dedication, or similar) will be reached within a year of receiving funding?**

Please target up to 150 words.

**\* Total Project Budget:**

**\* Total Funding Already Committed or Pending:**

**\* Requested Amount:**

**\* Project Budget**

Upload a copy of the project budget, in whichever format you prefer, including information on:

1. *Sources:* List of funders and prospective funders (private and public) for the capital project. For all sources of funding, indicate if committed or pending. Please also include debt financing, if applicable.
2. *Uses:* All relevant costs (i.e., "soft costs" for planning consultants and "hard costs" for labor and materials, property acquisition, and other costs such as contingency or a facilities reserve fund).

### **Supporting Documents, optional**

As we review applications, we may follow up to request more information on the project (e.g., more detailed budget, impact goals, timeline) and the organization (e.g., recent audited financials). Optionally, you may upload supporting documents now, or you may wait to share them if requested by the Samueli Foundation.